

# **Whitesburg Christian Academy Chapter National Honor Society Bylaws**

## **Article I—Name and Purpose**

Section 1. The name of this chapter shall be the Whitesburg Christian Academy Chapter of the National Honor Society.

Section 2. The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Whitesburg Christian Academy.

Section 3. The Whitesburg Christian Academy Chapter of the National Honor Society shall be under the sponsorship and supervision of the National Association of Secondary School Principals (NASSP), 1904 Association Drive, Reston, Virginia, 20191-1537.

## **Article II—Authority**

Section 1. The members of the National Honor Society will aid the administration, faculty and students, as well as the community, when selecting service projects.

Section 2. The principal shall reserve the right to approve all activities and decisions of the chapter.

## **Article III—Membership**

Section 1. Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of Scholarship, Service, Leadership, and Character. It is not an application process, but a selection voted upon by the Faculty Council. An invitation to apply for membership is issued to selected students.

### **Section 2. Eligibility**

1. Candidates eligible for election to the chapter must be members of the ninth, tenth, eleventh, or twelfth grade classes.
2. Candidates must have completed at least one semester at Whitesburg Christian Academy.
3. Candidates eligible for election to the chapter shall have a minimum of a 3.5 cumulative grade point average in all subjects and will have exemplary behavior as determined by school policy standards. Upon meeting the grade level and grade point average requirements, candidates shall then be considered based on their service, leadership and character.

### Section 3. Requirements

1. Members must attend all scheduled meetings. Two tardies equal one absence. Two absences will lead to disciplinary action.
2. All members **MUST** attend chapter activities. Failure to do so may lead to dismissal.
3. Members are leaders and are expected to act and communicate in a way that helps the entire group.
4. Each member is responsible to plan, complete, and lead an activity of his own choosing (in addition to chapter activities) that benefits the school or community before graduation. This must be approved by the adviser and will not count as high school service hours.

## **Article V—Selection of Members**

Section 1. The selection of members to this chapter shall be by a majority vote of the Faculty Council consisting of five faculty members appointed by the principal. The chapter adviser shall be the sixth, nonvoting, ex officio member of the Faculty Council.

Section 2. Prior to selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility.
- b. Students who are eligible scholastically ("candidates") shall be notified and asked to complete and submit the Student Activity Information Form for further consideration for selection.
- c. The principal shall be requested to evaluate candidates determined to be scholastically eligible.
- d. The Faculty Council shall review the students' records and Student Activity Information Form in order to determine membership.

Section 3. The selection of new active members shall be held once a year during the second semester of the school year.

Section 4. Candidates become members when inducted at a special ceremony, held during the fourth quarter.

Section 5. Once selected and inducted, all members are expected to maintain the standards by which they were selected and maintain all obligations of membership.

Section 6. An active member of the National Honor Society who transfers from this school will be given a letter indicating the status of his or her membership and signed by the principal or chapter adviser.

Section 7. An active member of the National Honor Society who transfers to this school will be accepted for membership upon review of the Faculty Council.

## **Article VI—Discipline and Dismissal**

Section 1. Any member who falls below the standards of scholarship, leadership, character, or service may be considered for dismissal from the Whitesburg Christian Academy Chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his or her academic standing and take an active role in service and leadership to his or her school and community.

Section 2. If a member's cumulative grade point average falls below the standard in effect when he or she was selected (3.5 GPA), he will be given a written warning and a time period for improvement. If the cumulative grade point average remains below standard at the end of the warning period, the student will be subject to further disciplinary action by the Faculty Council which may include dismissal from the chapter.

Section 3. Violation of the law or school regulations may result in the dismissal of a member.

Section 4. In all cases of pending dismissal:

- a. The member will receive written notification indicating the reason for dismissal. A conference may be requested by either the student or the Chapter Adviser.
- b. The member will be given an opportunity to address the Faculty Council prior to the vote of dismissal.
- c. The Faculty Council will vote on the dismissal and will seek approval of the Principal. If confirmed, the dismissal will be expressed in a letter sent to the student, parents, and principal.
- d. When a student is dismissed or resigns, he or she is no longer a member and may never again be considered for membership in the Whitesburg Christian Academy Chapter of the National Honor Society.

Section 5. In lieu of dismissal, the Faculty Council may impose disciplinary sanctions upon a member as deemed appropriate and with the approval of the Principal.

## **Article VII—Officers**

Section 1. The officers of the chapter shall be president, vice president, secretary, and treasurer. (This may change as needed depending upon the group.)

Section 2. Student officers shall be elected annually. All active returning members with good attendance and participation records are eligible to run for a position as an officer. All active members are eligible to vote.

Section 3. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 4. It shall be the duty of the president to preside at the meetings for the chapter.

Section 5. The vice president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service.

Section 6. The secretary shall keep the minutes of meetings and be responsible for all official chapter correspondence.

Section 7. The treasurer shall keep the record of chapter expenses, dues, and all other financial transactions of the chapter.

### **Article VIII—Executive Committee**

Section 1. The executive committee shall consist of the Faculty Council and the chapter officers.

Section 2. The executive committee shall have general charge of the meetings and the business of the chapter.

### **Article IX—Meetings**

Section 1. Meetings of the chapter shall be held monthly.

Section 2. All chapter members, along with the Chapter Adviser, are expected to attend all regularly scheduled chapter meetings.

### **Article X—Activities**

Section 1. The chapter shall determine one or more service projects for each year.

Section 2. All members shall regularly participate in these projects.

Section 3. These projects have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.

Section 4. Each activity requires the approval of the principal.

Section 5. Each member shall have the responsibility for choosing and participating in an individual service project that reflects his or her particular talents and interests. This project is in addition to the chapter projects to which all members contribute.

## **Article XI—Amendments**

Section 1. These bylaws may be amended by a two-thirds vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The exceptions are Articles V and VI (selection and discipline), which are developed by the Faculty Council with the approval of the principal.

Section 2. Bylaws and amendments must be consistent with the constitution of the National Honor Society.

(revised 6-2-10)